

Virtual Meetings Background Helpsheet

1. Make sure you have a good camera.
2. Use coloured lighting (a ring light or something similar) or sit facing the window. Make sure you don't have light coming from behind you.
3. Make sure you are set up in a fully furnished room to avoid echoing.
4. Use a rode desk microphone.
5. Use a branded virtual background. We can do this for you.
6. Change your camera settings to mirror view if you have your branding as the background so that your branding isn't backwards.
7. Having the wall behind you in a colour that goes with your branding colours can look great.
8. Adding a plant in the background can finish off the whole look and create a stylish and professional feel.